

**RULE 9**

**RENDERING AND PAYMENT OF BILLS**

- B. Reading of separate Meters Not Combined. For purposes of billing, each meter upon the Customer’s premises will be considered separately, and the readings of two or more meters will not be combined except as follows:
1. Where combinations of meter readings are specifically provided for in the rate schedule.
  2. Where the Utility’s operating convenience requires the use of more than one meter.
  3. Where electricity is furnished for EV charging, a customer may use the Electric Vehicle Supply Equipment (EVSE) as a submeter to measure EV charge load, and ancillary EV charge service (i.e., demand response, vehicle-grid integration, etc.). All EVSE used for submetering purposes must meet the requirements established in the Plug-in Electric Vehicle Submetering Protocol pursuant to Decision 22-08-024.
- C. Payment of Bills. All bills for service are due and payable upon presentation and payment may be made at any commercial office of the Utility or to any representative of the Utility authorized to make collections. Payment of closing bills shall be made at the time of presentation.
- If a Customer makes only a partial payment on a bill, the partial payment received will be credited to amounts in arrears according to age. Customer failure to pay as set forth herein will be subject to termination of service as set forth in Rule 11.
- D. Returned Check Charge. Should a check from a Customer used to pay a bill for service be returned to Utility as uncollectible for any reason, including a lack of funds, a charge of \$5.00 will be added to the Customer’s account.
- E. Equal Payment Plan. An equal payment plan is available to Small Customers who have received service at the same address for a minimum of twelve (12) consecutive months and have a satisfactory payment history.
1. The equal payment plan provides for twelve (12) equal payments of a Customer’s estimated annual bill based on their prior usage. Equal payments will begin the first full month of billing following the customer request to be placed on the program. After twelve (12) consecutive months on the Equal Payment Plan, there will be an adjustment from the Customer’s equal payment billing to actual billing. At that time, a new equal payment amount will be computed and any debit or credit balance will be spread over the new equal payment plan year.
  2. The equal payment plan allows for pre-payment at the Customer’s request.

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Resolution No. \_\_\_\_\_

**Rule 9**

**RENDERING AND PAYMENT OF BILLS**  
**(continued)**

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- (Continued)

Advice Letter No. 87-E

Issued by  
Gregory S. Sorensen  
Name

Date Filed February 8, 2018

Decision No. \_\_\_\_\_

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Title

Effective February 8, 2018

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**Rule 9**

**RENDERING AND PAYMENT OF BILLS**  
**(continued)**

E. Equal Payment Plan (continued)

- 3. The equal payment plan will be automatically canceled when two (2) equal payment bills become past due. However, the plan may be reinstated upon payment of the plan arrears.
- 4. This plan will be in effect from year to year for eligible Customers who reapply.
- 5. The equal payment amount will be adjusted during the year due to approved rate increases or decreases and in the event of increases or decreases in consumption.

F. Bill Payment Options

Customers choosing to pay their utility bills through an authorized third party vendor may be charged a convenience fee. Customers will be notified of any such convenience fee prior to completing the transaction. The convenience fee goes directly to the third party vendor and does not go to the Utility. The third party vendor remits the exact amount of the Utility bill to Liberty. The Utility does not accept credit card, ATM/debit card payments directly, all such payments are made through the third party vendor.

Residential Accounts:

Credit/Debit ATM/ electronic check (ACH) Fee per transaction (\$600 limit) \$3.50

Small Commercial Accounts: (Schedules: A-1, TOU A-1, A-2, TOU-A-2)

Credit/Debit ATM/ electronic check (ACH) Fee per transaction (\$1,200 limit) \$8.95

Large Commercial Accounts: (Schedule: A-3) Electric Check (ACH) only –

Fee per transaction (\$25,000 limit) \$0.75

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